

***Border Skirmish
June 9-11th, 2017
Merchant Space Reservation***

Final date to pre-register for space is **May 31, 2017**. Please return this form to **Debbie Seaton 596 Windsor Dr, Fox Lake, IL 60020 (815) 355-3352 (before 9pm CST)**

Direct questions to Mistress Maggie of Cnoc Cait: cnocait@gmail.com

Merchant booth name: _____

Your SCA name: _____

Legal name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email (if any): _____

Member of the SCA? **Y/N (Circle one)**: include a photocopy of your membership card to qualify for the discounted member registration rate. The card must show your membership to be valid **through June 2017**. ***Your helpers must also be paid SCA members, or they will be charged the full adult registration rate. Be prepared to show proof of membership for all in your party!***

Please describe the type of merchandise you will be offering at our event: _____

Space is on a “first-paid, first-reserved” basis. ***Only paid reservations will be guaranteed space requested.*** We consistently sell out of merchant space very early. Spaces will be at least 10’x10

	Cost/each	Qty.	Total	Modern Names of Attendees
Adult registration	\$18.00			
Adult registration (member)	\$13.00			
Youth registration	\$6.00			
Child registration	\$0.00			
Merchant fee	\$5.00			
Grand Total				

List any special needs: _____

Please make your check or money order payable to “*SCA-IL Inc - Shire of Ravenslake*”.

Please send this document AND a copy of the form that can be found at:

www.revenue.wi.gov/DORForms/s-240.pdf

This MUST be included to be considered a reservation. This form is required by the State of Wisconsin, merchants are responsible for Part C. Please indicate the mundane and SCA names of those in your party covered by your check or money order.

Merchandising will be outside near the camping area & lunch Tavern. Please provide your own shade, tables & chairs. The Fairgrounds tables & chairs are not to be removed from the buildings.

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Space reservation conditions and terms:

--Merchants may check in and set up beginning at **2:00 pm** Friday, June 9, 2017. You must check in with the merchant coordinator, Mistress Maggie of Cnoc Cait, before you set up.

--At check in you will sign a waiver and receive a packet containing your site token, token/information and any last-minute information. You will receive your sales location at this time. After checking in you will be allowed to set up your booth space.

--No refunds will be issued on/or after the event. Any exception is at the discretion of the Chancellor of the Exchequer only.

--Vendors must agree to remove from display any items objectionable to the event steward or merchant liaison. **We ask that items such as the following not be displayed or sold: D & D/role-playing items; Magic cards; boxed fantasy games; Gothic/Victorian clothing; blatantly non-period or non-SCA appropriate items presented in a blatantly mundane fashion; all plastic action figures; plastic swords; and plastic armor. Ask if you have questions about your merchandise.** No one wants surprises. Sales of food items will not be allowed due to our contract with the site.

--We encourage all merchants to use canopies, table coverings, banners and canopies to add ambiance to their booth.

--Collection and payment of Wisconsin state sales taxes are the merchant's responsibility. The event staff is not liable. Vendors are responsible for their own stuff. The event staff, the Barony of Caer Antherth Mawr, and/or the Society for Creative Anachronism, Inc. is not liable for any theft, moving, or damage incurred. We ask that knives, swords, or anything considered a weapon not be sold to minors. Check ID. When in doubt, please do not make the sale.

--NSF checks. If you pass us a bad check, we will request you remit the full amount via money order, including the NSF charges levied by our bank, within 30 days of notification. If payment is not made you will not be allowed to merchant at any future events. ***We must report cases of bounced checks to a special deputy exchequer for collection.***

"I hereby state that I have read, understood, and agreed to comply with the terms of this merchant agreement."

Merchant legal name (signature): _____

Current Date: _____